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13th December 2021

Dear Parent / Guardian

I hope your preparations for the Christmas break are going to plan.

This correspondence is to inform you about the in-school examinations in January (**Wednesday 19th – Tues 25th January**) and that, as a result of parental and pupil requests and to help with preparations at home, we are making the examination timetables available today.

Furthermore, **Key Stage 3 pupils will receive a revision booklet** this week for the subjects being examined while **Year 11 – 14 pupils** will receive instructions and guidance directly from their teachers where applicable.

The school has built sufficient time in for pupils to prepare for their examination when they return on Wednesday 5th January so that they can enjoy their time at home over the Christmas break. Pupils will also have study time during the examination period to help further with their preparations and revision.

The school will be communicating this information primarily via the **school's app** but will also publish this information on our school website and send links via text.

I will be in communication with you again after Christmas to give you more detail on this area especially for our younger pupils and new parents who have not experienced this before.

Thank you and continue to take care.

Yours sincerely

Mr Brendan McGinn
PRINCIPAL